

**GOVERNMENT OF ODISHA
FOOD SUPPLIES & CONSUMER WELFARE DEPARTMENT**

No. 8791 / Date 13.06.2022

ADVERTISEMENT FOR CONTRACTUAL ENGAGEMENT

Food Supplies and Consumer Welfare Department, Government of Odisha invites fresh applications from prospective eligible and experienced candidates for contractual engagement for the post of State Project Manager, Integrated Management of Public Distribution System (IM-PDS).

Information, in details, including job description, eligibility criteria & general instructions for submission of application may be seen in the Department's website www.foododisha.in. Those who have applied earlier for the post of State Project Manager, IM-PDS, shall apply afresh. The applications shall be submitted through Speed Post/Registered Post only addressed to "**Additional Secretary to Government (NFSA), Food Supplies & Consumer Welfare Department, Loka Seva Bhawan, Bhubaneswar-751001**".

**Closing date for submission of complete application
in all respect is 30th June, 2022.**

-Sd-
Additional Secretary

GENERAL INSTRUCTIONS

1. Eligible candidates are required to submit the detailed Curriculum Vitae (CV) accompanied by self attested copies of relevant testimonials, by Registered Post/Speed Post only, so as to be received in Department by the closing time and date. Application received late i.e. after the closing date and also, the applications received by any other means shall not be entertained for the purpose.
2. The application shall be addressed to:

Additional Secretary to Government (NFSA)
Food Supplies & Consumer Welfare Department,
Government of Odisha, Loka Seva Bhawan,
Bhubaneswar-751001
3. The nature of the position advertised is purely contractual subject to various norms which may change from time to time.
4. The contract to the selected candidate will be issued till 31st March, 2023 initially. Such contractual engagement is extendable as per project requirement.
5. The extension of the contract cannot be claimed as a matter of right.
6. The candidature shall stand cancelled if found to be canvassing in any manner during the recruitment process.
7. The Department reserves the right to cancel the engagement process and/or the candidature of any/all candidates at any time, without assigning any reason thereof.

TERMS OF REFERENCE FOR STATE PROJECT MANAGER (IM-PDS)

Following the implementation of the plan scheme for end-to-end computerisation of Targeted Public Distribution System (TPDS), Government of India has approved a Central Sector Scheme “**Integrated Management of Public Distribution System (IM-PDS)**” to be implemented in Odisha. The scheme, *inter alia*, aims at implementation of nation-wide portability in food grain distribution, data repository, integration of State PDS applications with central PDS and creation of central data infrastructure across ration card management system, allocation, supply chain of food grains, FPS automation and employment of data analytics.

Food Supplies & Consumer Welfare Department, Government of Odisha will implement the scheme and monitor its progress as the Nodal Department in State of Odisha by setting up a State Project Management Unit (SPMU). For effective implementation, the department will hire a State Project Manager (IM-PDS) on contractual basis. The contract is extendable as per project requirement.

State Project Manager (SPM)

The State Project Manager will be responsible for providing technical and project management inputs for implementation of IM-PDS in Odisha. S/he will work under the direct supervision of the Nodal Officer and overall guidance of the Commissioner-cum-Secretary, Food Supplies & Consumer Welfare Department, Government of Odisha and be responsible for providing ICT related inputs in the fields of planning, implementation, coordination, monitoring, capacity and awareness building, reporting and supporting state wide rollout. The SPM shall be responsible for performing the following key functions (not all -inclusive):

- Facilitate close coordination with all stakeholders including Department of Food & Public Distribution, CPMU, NIC HQ/State Office, State Officers of Food Supplies & Consumer Welfare Department, Nodal officers of State Civil Supplies Department, Odisha State Civil Supplies Corporation Limited, District Project Management Unit teams, Systems Integrators for PDS computerization, System Integration of FPSA Automation, District Civil Supplies officers, District Informatics Officers and officers of other Departments and agencies (If Any).
- Access and monitor functioning of various components of PDS Computerization i.e. Digitization, Ration card Management System, Online Allocation, Supply Chain Automation, Grievance Redressal and FPS Automation.
- Contribute to the development of policies, guidelines, plans and budgets and manage the deployment of systems and solutions aligned with business needs and in accordance with global technical standards to ensure access to food by PDS beneficiaries in the state
- Monitor and maintain ICT systems, solutions and networks, ensuring appropriate data security and access controls considering both local and wide area network issues. Create functional and technical requirements and evaluate proposed technologies and specifications for their appropriateness/efficiency.
- Provide ongoing technical support and quality checks for the deliverables submitted by the Vendors/implementation teams
- Prepare training manual and other relevant study materials for DPMU or field staff.
- Support FS&CW and Odisha State Civil Supplies Corporation Limited to organize and impart training to State Officials and field staff.
- Create and evaluate RFPs, EoIs (Expression of Interest), Master Service Agreement (MSA), Work Orders, LoI (Letter of Intent) etc for the scheme
- Evaluate all technical (Hardware/Software) standards/technologies proposed by various stake holders.

- Support State Govt. for customization and implementation of web services of integrated State Systems with Public Distribution System Network (PDSN).
- Monitor and keep record of current IT Infrastructure available at State, District, Blocks, Go-down and FPS level which are provisioned for implementation of End-to-End computerization scheme/IM-PDS scheme.
- Submit performance report of IM-PDS implementation to Department/OSCSC officials/officers on regular basis.
- Support FS&CW Department in preparing publicity and awareness campaigns.
- Support State for undertaking assessment of the project as per the scheme provisions.
- Coordinate regularly with District Project Management Unit to review the information available on NFSA Dashboard.
- Assess FS&CW for contract management of Agency and monitor deployment of DPMU staff.
- Leverage MIS to monitor performance and identify key technical and operational issues being faced by the implementation teams – work with relevant stakeholders for resolution.
- Any other tasks as may be assigned by FS&CW Department.

MINIMUM QUALIFICATIONS

MCA or BE / B.Tech. in Information Technology/ Computer Science/ Computer Engineering or MBA (regular) along with minimum 5 years' of work experience in project management and implementation in a reputed organization. PMP certificate is not mandatory but desirable.

COMPETENCIES AND SKILLS

The post holder should have strong technical, analytical and problems solving skills; ability to think through complex issues to conceptualize, design and execute actions plans. Demonstrate passion and motivation with the ability to manage complexities, multiple tasks with commitment to deliver against multiple, tight deadlines at work. Excellent team player with ability to work collaboratively, share information and build strong working relationships with colleagues and stakeholders from diverse backgrounds while focusing on impact and results. Excellent oral and written communication skills as well as presentation and documentation skills with focus on effective procedural documentation. Maturity and presence of mind is required to effectively participate and contribute in the meetings with senior Government officials.

AGE LIMIT:

Candidates below **37 years** of age **as on 01.01.2022** are required to apply.

MODE OF ENGAGEMENT:

The position will be filled up through interview of shortlisted candidates. The contract to the selected candidate will be issued till 31st March, 2023 initially. Such contractual engagement is extendable as per project requirement.

PROFESSIONAL CHARGES:

Consolidated monthly remuneration of Rs. 1,00,000/-.