

**DIRECTORATE OF LEGAL METROLOGY
FOOD SUPPLIES & CONSUMER WELFARE DEPARTMENT, GOVT. OF ODISHA,
KHANDAGIRI, BHUBANESWAR.**

No-LM-Estt-I-A-07/2020-

/DLM, Dated -

QUOTATION CALL NOTICE

The Directorate of Legal Metrology, Khandagiri, Bhubaneswar requires Two numbers of Non AC/AC Diesel driven vehicles (TUV300/ /Bolero / Sumo Gold/Frtiga) having sitting capacity not more than nine including Driver on hire basis. The interested reputed travel Agencies/Tour Operators or private individuals can apply to Controller, Legal Metrology on or before 02.06.2020 by 3 P.M. The detail bidding documents along with prescribed form can be available from website www.foododisha.in .

**Sd/-S.N.Dash
Controller Legal Metrology, Odisha**

Annexure-I

Standard Bidding Document

**Government of Odisha Food Supplies & Consumer Welfare Department,
Directorate of Legal Metrology, Khandagiri, Bhubaneswar.**

Quotation Call Notice

Sealed Quotations are invited from interested reputed Travel Agencies /Tour operators or Private individuals for providing Two numbers of Non AC/AC Diesel driven vehicles (TUV300/ /Mahindra Max/Bolero / Sumo Gold/Frtiga) having sitting capacity not more than nine including Driver ,which shall conform to the Terms and condition (Annexure-II) for official use in Field Offices (all over Odisha) under Directorate of Legal Metrology,Khandagiri,Bhubaneswar on monthly rent basis with maximum hire charges of Rs.31,000/- only as per FDOM No-30464/F datd.06.09.2019 .

1. The vehicle must be in Road Worthy Condition ,shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage permit, Proof of up to date Tax payment etc,which are mandatory for playing of Vehicle.
2. The Driver of the vehicle must have valid Driving Licanse for Driving Light transport passenger vehicle and should be sufficiently experienced in driving transport passenger Vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs.5000/- (Rupees Five Thousand) only shall be deposited by the intending bidders in shape of Account payee Bank Draft drawn in favour of the Deputy Controller, Legal Metrology, Odisha, Bhubaneswar and submitted along with the tender as security deposit, After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The Monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and Lubricants).
6. The Vehicle must achive a fuel efficiency of 10 Kms per Litre with .
7. The details of the make and year of manufacture of the vehicle ,registration No, mileage (Kms covered per Litre) and name of the Driver with Driving Licence No. and period validity should be specifically provided in the general bid information to be furnished with the Quotation (Annexure-III).

8. The Quotation completed in all respect should reach the undersigned on or before 02.06.2020 by-3.P.M and shall be opened on the same day at 4P.M in presence of the bidders or their authorized representatives.

9. The application form of quotation containing General Bid information & Terms and conditions for Hiring of Vehicle etc. will be available with Directorate of Legal Metrology, Khandagiri ,Bhubaneswar on payment of Rs.100/-from 18.05.2020 to 02.06.2020 or can be downloaded from the Website www.Foododisha.in of the Government of Odisha, Food Supplies & Consumer Welfare Department from 18.05.2020 to 02.06.2020 .In case the application from is downloaded from Government of Odisha. Food Supplies & Consumer Welfare Department website, the applicant shall furnish a Demand Draft for an amount Rs.100/-(Rupees one hundred) only towards the cost of application along with the application.

Sd/-S.N.Dash
Seal & Signature of
Quotation Calling Authority
Designation.

Annexure-II

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The Following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis laid down in Finance Department O.M No.34085/F dated 29.09.2012 , No-27037/F Dated 08.10.2015 and No-30464/F datd.06.09.2019.

1. The hired vehicles during period of contact shall have all necessary valid MV documents such as:-Valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit. Proof of up to date tax Payment etc and D.L of the Driver available all the times. The Department /Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life /injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil Engine, Gear box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. It will be ensured through Service providers of hired vehicles that the vehicles are kept up keep.The hired vehicles cannot be used for any private /Commercial purpose beyond office hours or during holidays.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
7. The vehicles shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.

9. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricant (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. Log books shall be maintained for the hired vehicles as in the case of Government vehicles Kilometer reading an POL drawn shall be necessarily recorded in the relevant columns and verified regularly by an authorized Officer before making payment.
14. GST registration and GEM Registration are Compulsory for any service provider to provide hired vehicles to Government Offices through Gem or Opening bidding.
15. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

Sd/-S.N.Dash
Seal & Signature of
Quotation Calling Authority
Designation.

GENERAL INFORMATION FOR HIRING VEHICLES

- 1) **Registration No. of Vehicle:-**
 - 2) **Type of Vehicles (AC/Non-AC):-**
 - 3) **Year of manufacture:-**
 - 4) **Model:-**
 - 5) **Date of Registration:-**
 - 6) **Name & complete address
Of the owner of Vehicle:-**
 - 7) **Fitness Certificate validity :-**
 - 8) **Permit validity:-**
 - 9) **Insurance validity:-**
 - 10) **Name/ Address of the Driver:-**
 - 11) **D.L. No. & Validity of the D.L. of the Driver:-**
 - 12) **Proposed hire Charge of the vehicle per month excluding fuel cost:-**
 - 13) **Rate of fuel consumption / Mileage per litre:-**
 - 14) **Contact Number of the Service provider (Tenderer/Quotation)**
 - 15) **G.S.T Registration No:-**
- Mobile Telephone**

“Certified that the information submitted above is true to the best of my knowledge and belief.”

**Seal & Signature of the
Quotationer/ Tender**

To

Inspector, In Charge

Police station ,Khandagiri,Bhubaneswar

***Sub –Issue of emergency pass in favour of employees of Directorate Staff
and hired vehicle***

Sir,

***I am directed to request you to kindly issue emergency pass or following
and vehicle as given below.***

***The passes may be issued as F.S & C.W Department has been declared as
critical Department by the govt to comeback COVID-19.***