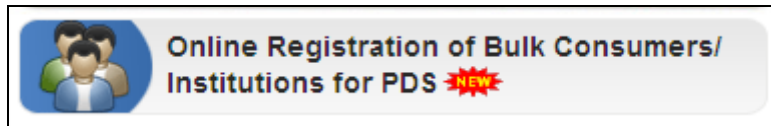


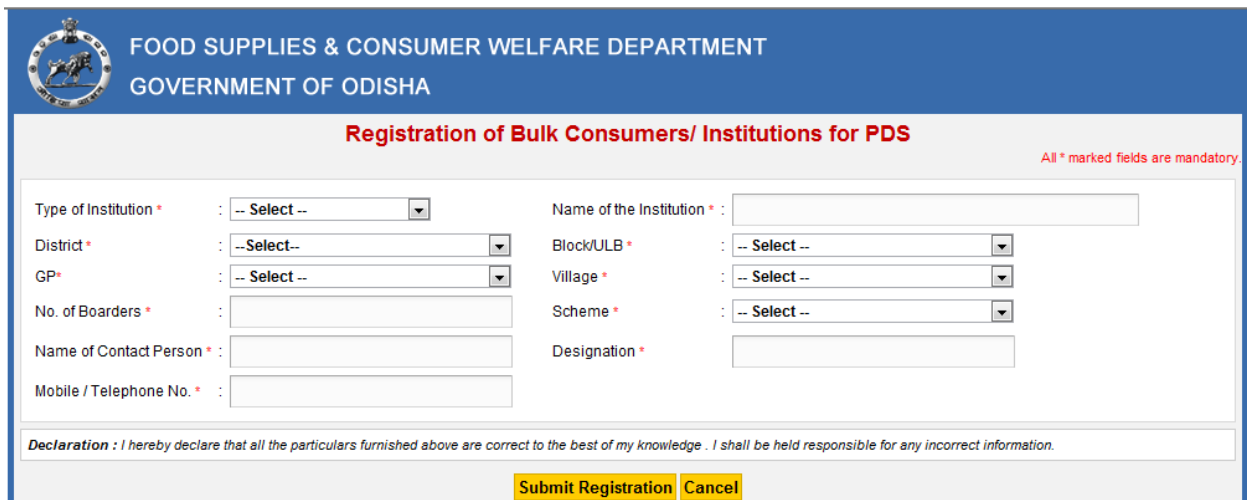
**FOOD SUPPLIES & CONSUMER WELFARE DEPARTMENT  
Govt. of ORISSA**

**Instructions to fill Online Registration form by Bulk  
Consumers/Institutions for Supply of PDS Items**

- Go to the website [www.foododisha.in](http://www.foododisha.in)
- Click on the link 'Online Registration for Bulk Consumers/Institutions for PDS'



- It will be redirected to the 'Registration of Bulk Consumers/Institutions for PDS' screen.

A screenshot of a web form titled "Registration of Bulk Consumers/ Institutions for PDS". The header includes the logo of the Government of Odisha and the text "FOOD SUPPLIES & CONSUMER WELFARE DEPARTMENT GOVERNMENT OF ODISHA". The form contains several fields: "Type of Institution" (dropdown), "Name of the Institution" (text box), "District" (dropdown), "Block/ULB" (dropdown), "GP" (dropdown), "Village" (dropdown), "No. of Boarders" (text box), "Scheme" (dropdown), "Name of Contact Person" (text box), "Designation" (text box), and "Mobile / Telephone No." (text box). A declaration statement is at the bottom, and there are "Submit Registration" and "Cancel" buttons.

Start filling the Registration form by Bulk Consumers/Institutions for PDS in the following steps:

1. Select the Type of Institution from the drop down list.
2. Type the Name of the Institution in the text box pointed.
3. Select the District from the drop down list.
4. Select the Block/ULB from the drop down list. (if you select ULB then next drop down list will be ward like below else it will be village list in drop down)
5. Select the GP/Ward from the drop down list.
6. Type the Village/Location of the institution in the textbox provided ( if you select GP then select the village else for Ward type the location name)

Type of Institution *	: Govt. SC/ST Hostel	Name of the Institution *	: S
District *	: KHURDHA	Block/ULB *	: BANAPUR NAC
Ward *	: --Select--	Location *	:
No. of Boarders *	:	Scheme *	: BPL
Name of Contact Person *	:	Designation *	:
Mobile / Telephone No. *	:		

7. Type the No. of Boarders in the given text box.
8. For scheme:
  - It will be automatically selected for type of institution.
9. Type the Name of Contact Person in the textbox provided.
10. Type the Designation of the contact person the given space.
11. Type the Mobile / Telephone No. in the given textbox.
12. Click on the Submit Registration button to submit the details for Registration of Bulk Consumers/ Institutions for PDS.

No. of Boarders *	:	Scheme *	: APL
Name of Contact Person *	:	Designation *	:
Mobile / Telephone No. *	:		

*Declaration : I hereby declare that all the particulars furnished above are correct to the best of my knowledge . I shall be held responsible for any incorrect information.*

- The user is redirected to a screen which shows successful registration of Bulk Consumers/ Institutions for PDS:

**FOOD SUPPLIES & CONSUMER WELFARE DEPARTMENT**  
**GOVERNMENT OF ODISHA**

**Registration of Bulk Consumers/ Institutions for PDS**

**Congratulations!!!**

**PRAKALPA**

**We are happy to inform you that your Registration form has been submitted successfully.**

If you want to change any field data, you may click on '**Modify**' button

You are requested to take a print copy of the **Registration Form**. Sign at the appropriate area and Submit the Registration form to corresponding **Officer** of your District by **30-January-2012**

**Important**

Please click below to take a Print of **Registration Form**

Do not click Do not click on Back or Refresh button of the browser.

Once you register, you will take a print out of the registration form with a barcode and deposit the same with the District Level Officer. The DLO i.e. DWO (for Govt. SC & ST Hostel and NGO SC & ST Hostel), DSO (for Sports & Youth Services Department), DSWO (for Welfare Institutions) and District Jail Superintendent (for Jail institutions); The Dist. Level officers may make modifications, if any, to place the correct facts, then sign the same and deposit it with CSO for online authorization. Once the Registration form of all the Bulk Consumers are authorized, a MIS report would be generated and placed in the home page of [www.foododisha.in](http://www.foododisha.in) for all to view.